



THE PARK SCHOOL OF BUFFALO

4625 Harlem Road Amherst, NY 14226

Dear Park Camp Families,

Welcome to our 88th season of summer day camp full of fun and energy on our beautiful Park School campus.

We look forward to an amazing summer experience for your family with our team of dedicated professional educators and staff members who provide a safe, positive, creative and enjoyable summer experience.

This letter serves as your confirmation and informational letter to assist you before your first week of summer camp at the Park School of Buffalo.

Items in this letter:

Camper's Group Assignment (Please see assignment sheet enclosed in this mailing)

Meet and Greet Day – Saturday, June 22, 2024 1:00 pm – 2:00 pm for families to meet the camp directors and your child's group counselors. Families will meet counselors in the Oval at your child's group sign location starting at 12:45 pm. Your child's counselors will take each group on a campus tour and share their home base location. Parking for this event is located in the Rich Center parking lot off Harlem Road. Staff will assist you for additional parking locations when needed. Camp staff will be wearing their pink staff shirt to guide you also on your arrival to your child's group location. Each group has a designated group sign where counselors will greet campers daily.

Daily Arrival and Departure:

Arrival Time: 8:40-9:00am / Oval is Closed down from traffic by 9:00am

Departure Time: 3:35-4:00 pm / Once all groups are in their group location, our staff will open the Oval to begin dismissal.

Extended Day: AM Service 7:30 to 9:00am/ Drive directly to the Dining Hall/Parent Sign In

PM Service 3:45 to 5:30pm/ Drive directly to the Dining Hall/ Parent Sign Out

Door to Door Service: Our staff will assist with your child's drop-off and departure procedures in our "Oval". Our professional staff will greet you at the right side of your car door to walk your child out of the car, with their backpack, and walk them directly to their group counselors.

Dismissal Procedure: Our staff will follow the same format. Campers will only be dismissed once our staff clears them from our "**Camper Dismissal List**". You may be asked to show your driver's license until we become familiar with you. **Your child's safety is our highest priority.** We also provide an Amherst Police officer to assist with departure to Harlem Road each afternoon from 3:30 to 4:10 pm.

If additional time is needed for camper drop-off or pick up each day, Families are welcome to park their car in the Rich Center parking lot or behind the Dining Hall and walk your child to their group assigned location in our "Oval" where their group counselors will be.

Pre – K and Kindergarten families' arrival and departure location is in front of the Dining Hall, allowing for additional time.

Camper Late Arrival or Early Dismissal: Parents are asked to park in front of Helen Long Building where camp road block is and walk your child to the Health Office to sign in or out your child.

Suggested items for campers to bring daily to camp:

Backpack with swimsuit, towel, flip-flops and a water bottle. We highly recommend you **label all items** with your child's name/group . All items go home daily.

Additional suggestions: Sunscreen lotion, Rain Coat

Medication Drop Off Dates: Our camp health office staff is on duty during the week of June 24 - 28 from 7:30am to 5:00pm. Please have all medications labeled with your child's name and group. We will also require all medication forms. All medications **MUST** be picked up by the end of the camp season, August 9 by 5:00 pm or by your child's last day of attendance, which ever comes first. If you have any additional questions regarding medication drop off or pick up arrangements, please feel free to call our health office team at 716-839-1242 Extension -112

We hope this letter has assisted you before your child's first day. If you have any additional questions before our Meet & Greet Day, please feel free to contact us by email or calling the camp office at 716-839-1242 Extension -133.

On behalf of our entire summer camp team, **Welcome to Park Camp.** We appreciate and value you and your family selecting the Park School Summer Day Camp for your summer experience.

Best wishes,

Julie Chamberlin

John Mlrand

Maggie Dirrigl

Camp Director

Executive Camp Director

Assistant Camp Director

Items to go to our camp website/Ultra Camp to download important and helpful Dates:

- 1) Theme Day Calendar – July and August
- 2) 2024 Staff Roster
- 3) Lunch Menu – July and August
- 4) Camper's Individual Group Schedule of classes for A days and B days
- 5) "Oval" Map of Campus: Camper's Arrival and Departure Locations
- 6) Medication Form
- 7) Picture Day Order Form – Tuesday, July 23(Rain Date: Thursday, July 25)